

SDI/TDI/ERDI Crossover Checklist

A completed copy of this checklist should be submitted to the HQ Training Department with all other crossover documentation

Applicant's Name	
Location of Crossover	
Person Conducting Crossover	
Payment Reference	
List of Crossover Materials Already Received by Applicant	
List of Crossover Materials To Be Shipped	
Crossing To (ie SDI, TDI, ERDI or Multi):	

Check box	Item
	Fully completed crossover form <u>AND</u> Printout of the completed online program (if applicable) <i>*Persons conducting crossovers should be sure the ENTIRE crossover application is completed.</i>
	Clearly readable copies of all c-cards for ratings being crossed over <u>OR</u> Printout of certifications from the current agency
	Upgrade form for any specialties which are not already held with the crossing agency – 1 rating per form <i>*Solo – proof of 50 students taught/age 21/inst for 1 year. VIP – Proof of minimum VIP inspector</i>
	If professional crossing over is not in active renewed status with current agency, official letter (or e-mail) from the agency stating that they were in good standing when they stopped renewing
	Username and password for Members Area communicated to new member <i>*Default user name is ITI followed by their inst#. Default password is ITI followed by their zip code</i>
	Communicated to applicant all ratings qualified to teach once crossover has been approved <i>*All core ratings up to AI</i>

<u>Additional Information for Training Department:</u>